

# MMR ACCESS APPLICATION

(PLEASE PRINT NEATLY. ALL AREAS MUST BE COMPLETED)

INDIVIDUAL

Date of Request: \_\_\_\_\_

Company Name (if applicable) \_\_\_\_\_ Date of Birth: \_\_\_\_\_

First Name\*: \_\_\_\_\_ Middle Initial \*: \_\_\_\_\_ Last Name\*: \_\_\_\_\_

Weight: \_\_\_\_\_ Height: \_\_\_\_\_ Hair: *Brn Blk Bnd Red Gry Wht* Eye: *Brn Blu Grn Haz*

Home Address\*: \_\_\_\_\_ City\*: \_\_\_\_\_

State\*: \_\_\_\_\_ Zip Code\*: \_\_\_\_\_ Contact Telephone #: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Issuing State\*: \_\_\_\_\_ Vehicle Plate #\*: \_\_\_\_\_

Vehicle Make & Model\*: \_\_\_\_\_ State\*: \_\_\_\_\_

Reason for Access: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

## FOR RESIDENT/SPONSOR/COTR USE ONLY

SPONSOR

Name\*: \_\_\_\_\_ Phone Number\*: \_\_\_\_\_

Requested Expiration Date\*: \_\_\_\_\_ Destination of Guest\*: \_\_\_\_\_

HOUSING RESIDENTS, PLEASE SPECIFY THE RELATIONSHIP TO  
GUESTS: \_\_\_\_\_

**"I hereby certify all of the above information is true and correct under all applicable laws governing perjury. I agree to be bound by the terms and conditions on the back of this form."**

Signature of Sponsor: \_\_\_\_\_

OFFICIAL USE ONLY

Review Date: _____	Approved: <b>YES NO</b>	Control #: _____	ID CARD <b>1</b>	PASS CARD <b>B</b>
			ACCESS LEVEL <b>2</b>	ACCESS LEVEL <b>C</b>
			GRANTED <b>3</b>	GRANTED <b>C+</b>
Photo Needed: <b>YES NO</b>	Appt Date & Time: _____		<b>4</b>	<b>D</b>
			<b>5</b>	

Gate(s) Assigned: \_\_\_\_\_ Remarks: \_\_\_\_\_ Authorization by: \_\_\_\_\_

**MG SG EP CE CPO LC**

Signature: \_\_\_\_\_

**Housing Authorization IS required for all passes requested for longer than 10 days.**

Housing Representative Signature: \_\_\_\_\_

**For initial access on the Day Pass List, please check appropriate box and provide dates:**

Day Pass Request pending pass issuance: ☐ Day Pass Request only: ☐

Date of Visit: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Date Leaving: \_\_\_\_\_

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**MMR APPLICATION GENERAL GUIDELINES**

All applications must be submitted in a timely manner. At least three working days are required to give access control a sufficient amount of time to facilitate the Massachusetts Military Reservation (MMR) Pass.

Sponsors are responsible for their guests and their actions while visiting the MMR. They are also responsible to ensure that visitors understand rules and regulations regarding consent to search.

Misuse of pass or violations of rules and policies could result in the pass being confiscated and all further access to the MMR being denied (misuse of pass includes being used by any person other than the individual named on pass).

Pass holders will be required to present MMR Pass and valid drivers license to Force Protection (FP) personnel every time they enter the MMR.

**HOUSING RESIDENTS:**

All guests visiting your residence for more than ten days must request authorization from the housing office located at building 5215.

**DAY PASS REQUIREMENTS:**

Guests visiting the MMR for five days or less will be placed on the day pass list for access. All guests must have an application submitted to access control at least one working day prior to the entry date.

**CONDITIONS OF ACCESS**

**\*NOTE\*** All State vehicle regulations are in effect. Traffic regulations and speed limits will be observed on the MMR.

In exchange for the privilege of entering the MMR, I agree and consent as follows:

1. To be searched by the military authority.
2. To obey all posted traffic signs and to drive in a safe manner
3. To obey all lawful orders of the military authority.
4. To obey all MMR regulations.
5. To obey all environmental polices including those that prohibit dumping or abandoning property in unauthorized areas or in an unauthorized manner.
6. To release the Commonwealth of Massachusetts, their agents, servants or employees from any liability and hold them harmless for any damage or injury to me or my property arising from any condition, any actions or any failure to act by the MMR, it's agent's liability arising from my acts while on the MMR. I understand that dangerous conditions exist on the MMR arising out of its use as a military facility. I accept any risks arising from those conditions.

I understand that the MMR can withdraw it's permission to give me access at any time without notice or hearing and the granting of access at one time creates no right or exception of access at a different time.

If I am applying as a sponsor, I agree to inform my guests that these conditions apply to them.